

**Mission:**

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



**Rick Scott**  
Governor

**Celeste Philip, MD, MPH**  
Surgeon General and Secretary

**Vision:** To be the **Healthiest State** in the Nation

## EMSAC Data Committee

### Meeting Minutes

#### Conference Call

<b>Date/Time of Meeting:</b>	<b>12/14/2016</b>	<b>Facilitation</b>
<b>Time of Meeting</b>	<b>8:30 am – 9:30 am</b>	Brenda Clotfelter
<b>Purpose of Meeting</b>		
<ul style="list-style-type: none"> <li>To review status of process / action items &amp; schedule for revision to Florida Data Dictionary V3</li> </ul>		
<b>Attendees</b>		
See Attachment 1		

Agenda Item	Notes/Discussion/Results	Action Items
<b>Welcome/ Introductions Review of Purpose</b>	Brenda Clotfelter kicked off the meeting with introductions and a review of the meeting purpose and agenda	
<b>Recap of Schedule/process for Data Dictionary Revision</b>	<p>Brenda Clotfelter reviewed the new three to four month process/action items which make up the revisions to the Florida Data Dictionary. They are as follows:</p> <ol style="list-style-type: none"> <li>1. Recommendation of V3.4 changes</li> <li>2. Recommendation for Business Rules revision</li> <li>3. Recommendation for Trauma Criteria elements</li> <li>4. Draft a revised Florida Data Dictionary</li> <li>5. Submit Draft for EMSAC approval April meeting</li> </ol> <p><i>Note: A recommendation to EMSAC for a revised Florida Data Dictionary must be submitted 30 days prior to the EMSAC meeting. EMSAC is scheduled to meet in April so our recommendation must be submitted by the first week in March, 2017.</i></p>	
<b>Status of NEMSIS V3.4 recommended changes</b>	<p>Brenda Clotfelter facilitated the review of the remaining items for V3.4 changes. The following is a summary of those changes. All changes were agreed to by the attending committee members. Will be provided to full committee for January voting.</p> <ul style="list-style-type: none"> <li>• 2 Removed Items</li> <li>• 24 Field, NOT or PN Values Added</li> <li>• 30 Field Values Removed</li> <li>• 5 Name and Meaning changes</li> <li>• 2 elements moved from grouping</li> <li>• 2 Recurrence Change</li> <li>• 2 Elements with Field length reduced</li> </ul>	<b>Action Item:</b> Data Unit will send recommendations for voting at January Committee meeting.

<b>Review of Business Rules</b>	<p>Brenda Clotfelter provided a status of the business rule review. Event, Enroute, Scene, Patient business rule review has been completed. Few recommended changes. These will be compiled for voting at the January meeting. The remaining business rule review will be distributed for review prior to the January meeting.</p> <ul style="list-style-type: none"> <li>• Need to complete review/revision by 3/1/17</li> <li>• Need to include in EMSAC recommendation for Data Dictionary changes to incorporate V3.4 and revised business rules – (target submission 3/1/17 for April EMSAC mtg.)</li> </ul>	<p><b>Action Item:</b> Data Unit will send review materials and monitor review and recommendations</p>												
<b>Review of Trauma Criteria</b>	<p>Ben Abes provided a status of the working group established to determine best practice recommendation for Trauma reporting. It is expected to have a draft recommendation for discussion at the January meeting. Working group - Ben Abes, Dan Harsburger, Patty Byers, and Rodney Mascho</p>	<p><b>Action Item:</b> Work group to develop draft recommendations for Trauma reporting</p>												
<b>Reporting subcommittee actions items</b>	<p>Brenda Clotfelter reviewed the remaining action items from the prior meeting.</p>	<p><b>Action Item</b> -- Reporting Sub-Committee meeting needs to be convened in order to define calculations for each Measure that includes both required Version 1.4 and Version 3 data elements. <b>Awaiting review of current by Medical Care and Quality Managers</b></p> <p><b>Action Item</b> -- The Reporting Sub-Committee is also being tasked with drafting / designing the dashboard elements for a "Quality Dashboard" report – <b>to be scheduled for discussion during 1<sup>st</sup> quarter 2017</b></p> <p><b>Action Item</b> -- The Reporting Sub-Committee also agreed to review the state Reporting training module for identifications of opportunities for improvements.- <b>to be scheduled for discussion during 1<sup>st</sup> quarter 2017</b></p>												
<b>Current Statistics</b>	<p><i>Brenda Clotfelter provided the current stats for Participation 182 agencies</i></p> <table border="1" data-bbox="440 1688 1252 1913"> <thead> <tr> <th><b>2016 Quarter</b></th> <th><b>Total 911 Calls</b></th> <th><b>Total Calls</b></th> <th><b>Total EMSTARS 911 Calls</b></th> <th><b>Total EMSTARS Calls</b></th> <th><b>Percent of 911 Calls reported EMSTARS</b></th> </tr> </thead> <tbody> <tr> <td><b>1</b></td> <td><b>781,553</b></td> <td><b>973,265</b></td> <td><b>610,225</b></td> <td><b>720,762</b></td> <td><b>78.08%</b></td> </tr> </tbody> </table>	<b>2016 Quarter</b>	<b>Total 911 Calls</b>	<b>Total Calls</b>	<b>Total EMSTARS 911 Calls</b>	<b>Total EMSTARS Calls</b>	<b>Percent of 911 Calls reported EMSTARS</b>	<b>1</b>	<b>781,553</b>	<b>973,265</b>	<b>610,225</b>	<b>720,762</b>	<b>78.08%</b>	
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	2	751,030	926,185	584,827	688,013	77.87%	
	3	669,108	823,587	564,596	655,643	84.38%	
<b>Vendor Validations</b>	<i>Brenda Clotfelter provided the status of vendor validations</i> Validated <b>Beyond Lucid</b> <b>Intermedix</b> <b>Imagetrend</b> <b>Zoll</b> <b>ESO</b> In progress <b>AMR</b> <b>SafetyPad</b> <b>Golden Hour</b>						
<b>Adjourn</b>	Call was adjourned at 9:30						

**Attachment 1  
EMSAC DATA COMMITTEE ATTENDEES 12-14-16**

<b>Darrel Donatto</b> Committee Chairman	Town of Palm Beach Fire
<b>Member</b>	<b>Affiliation</b>
<b>Ben Abes</b>	Lee Co. EMS
<b>Gary Ball</b>	Polk County EMS
<b>David Crum</b>	Century Ambulance Service
<b>Phyllis Hendry</b>	Univ. of Florida, College of Medicine
<b>Mike Hall</b>	Nature Coast EMS
<b>Mac Kemp</b>	Leon County EMS
<b>Rodney K. Mascho</b>	Marion County, Division Chief of EMS
<b>Peter Pappas</b>	M.D., Holmes Regional Medical Center
<b>LuWayne Ransom</b>	Seminole County EMS
<b>Barbara Uzenoff</b>	Hillsborough County Trauma Agency
<b>Jim Wilson</b>	Plant City Fire
<b>State</b>	
<b>Joshua Sturms</b>	Health Information & Policy Analysis Section, Bureau of Emergency Medical Oversight - Administrator
<b>Brenda Clotfelter</b>	Health Information & Policy Analysis Section, Bureau of Emergency Medical Oversight - Project Manager
<b>Esparza, Juan</b>	Health Information & Policy Analysis Section, Bureau of Emergency Medical Oversight - Business Analyst
<b>Charles Felton</b>	Health Information & Policy Analysis Section, Bureau of Emergency Medical Oversight - Systems Analyst
<b>Connie Clark</b>	Health Information & Policy Analysis Section, Bureau of Emergency Medical Oversight - IT Business Consultant
<b>Sri Kiran Botta</b>	Health Information & Policy Analysis Section, Bureau of Emergency Medical Oversight - Data Migration
<b>OTHER ATTENDEES</b>	