

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Rick Scott
Governor

Celeste Philip, MD, MPH
Surgeon General and Secretary

Vision: To be the **Healthiest State** in the Nation

EMSAC Data Committee Meeting Minutes

Date/Time of Meeting:	10/18/2016	Facilitation
Time of Meeting	8:00 am – 12:00 pm	Chief D. Donatto, Chairman Brenda Clotfelter Joshua Sturms
Purpose of Meeting		
To conduct a planning work session to provide an update on the EMSTARS Program and V3 Transition Issues, to review state of EMSAC Strategic Goal 2, to review the areas of focus for the Data Committee for 16/17 and to identify the next steps for committee to ensure forward progress on accomplishing EMSAC strategic goals		
Attendees		
Name	Organization	Email
<i>Reference scanned sign in sheet attached</i>		

Agenda Item	Notes/Discussion/Results	Action Items
Welcome/ Introductions Review of Agenda	Brenda Clotfelter kicked off the meeting with introductions and a review of the meeting purpose and agenda	
Opening Remarks	Chief Donatto shared that he wanted the Committee to be focused on those activities it can execute to support the 2016 - 2021 EMS State Plan . He specifically indicated the following two items: <ul style="list-style-type: none"> • Increase the number of emergency runs submitted to EMSTARS by 10% from 75% to 85% by June 2019. • Increase the number of automated data linkages between EMSTARS and other relevant databases from 1 to 4 by December 2019. 	
Bureau Update	Josh Sturms provided an update on three key projects of interest to the group: CARES, ESSENCE, & NCBP.	<i>The Data Unit is investigating the opportunities for participation in these initiatives.</i>
EMSTARS Update		
	Recap of Action Items <ul style="list-style-type: none"> • Refer to Slides 5-7 • All action items from July meeting were posted on website. • From the previous meeting in July, one of the attendees indicated that he/she had some boilerplate 	Action Item - What % / # of calls submitted to EMSTARS are Version 1.4 versus Version 3; this would be good to watch and track (from Chief Donatto). – <i>The Data Team will create</i>

	<p>language that could be provided to agencies to utilize in their vendor contracts that lays out the basic legal verbiage that should be included in all vendor contracts -- Brenda polled the audience to see if anyone had the name of this person. The individual was identified as Tracy Vause</p>	<p><u>a report of this information second quarter 2017 as V3 data submissions are begun.</u></p>
	<p>Overview of Florida Data Dictionary Versions</p> <ul style="list-style-type: none"> Refer to Slides 8-11 Discussion around strategy for getting V3.4 ready - convene work sessions 	<p>Action Item -- Identify a series of date/time options to convene the Committee for a working session (or sessions) to review and address data element / data field changes associated with move from NEMSIS 3.3.4 (existing) to 3.4 (coming). <u>The first review of the V3.4 will be initiated on the monthly call 11/9/16</u></p>
	<p>Review of Trauma Criteria Discrepancy</p> <ul style="list-style-type: none"> Refer to Slides 12-13 	<p>Action Item -- Look at date/time options to convene the Committee for a working session to determine what needs to be done on this issue - what is the recommended best practice for documenting with Version 3. <u>Request for lead to a subcommittee will be solicited on the monthly call 11/19/16</u></p>
	<p>Review of Elements Code Definitions</p> <ul style="list-style-type: none"> Refer to Slides 14-15 	<p>Action Item -- Are more definitions of code values needed? <u>Data Committee will identify as needed.</u></p>
	<p>Discussion of Business Rule Implementation</p> <ul style="list-style-type: none"> Refer to Slides 16-19 Brenda provided an overview of how and where business rules are implemented. Discussion was held regarding the impact on varying vendor implementations Per Chief Donatto, this is the highest priority. He indicated that high number of business rules could be viewed as a form of regulation which limits vendor choice for the agencies. These can also be obstacles for bringing the largest agencies on-board with EMSTARS submissions -- which doesn't support of the key activities of the Data Committee in support of the new EMS State Plan [Increase the number of emergency runs submitted to EMSTARS by 10% from 75% to 85% by June 2019]. Chief Donatto requested a committee review of the business rules 	<p>Action Item -- review the need to schedule a call with Image Trend regarding business rules – <u>The Data Team is reaching out to vendor to clarify any questions.</u></p> <p>Action Item -- Question was raised as to whether or not we could generate an Excel spreadsheet with the business rules and upload it to the Web site for vendors to be able to access. <u>Data Team has generated a business rule spreadsheet and it is available on the EMSTARS website.</u></p> <p>Action Item -- Look at data/time options to convene the Committee for a working session to review business rules and determine what they wish to keep - determine which are necessary and which are key rules. <u>Options for the business rule review will be discussed on the 11/9/16 call and will be initiated after that.</u></p>
	<p>Discussion of Validation Scoring</p> <ul style="list-style-type: none"> Refer to Slides 20-23 It was noted by Chief Donatto that having this conversation now is premature; need to wait until the Data Committee can first convene and determine / finalize the business rules that they want to score on. A concern was raised that voluntary data submission is being linked to a "score." 	
	<p>Status of Vendor Validations</p>	

	<ul style="list-style-type: none"> • Refer to Slides 24 • The status of vendors already validated was provided • SafetyPad Vendor Discussion <ul style="list-style-type: none"> ○ A representative from SafetyPad was in attendance and brought to light an issue they were experiencing with validation due to custom demographic elements/files. <ul style="list-style-type: none"> • His observation that his client base not using this data. • Optional elements specific to community paramedic ○ Question was raised as to whether or not this could be excluded in order to become validated? <ul style="list-style-type: none"> • It was requested that the Data Team take this under strong consideration. ○ A request was made to work with getting SafetyPad validated - this would enable a significant increase - percentage wise - in the number of emergency runs that could then be submitted to EMSTARS. 	<p>Action Item – Data Team to review status of Safety Pad and work with vendor thru validation process. <u>Data Team provided uses cases to vendor and is awaiting a vendor file submission for validation</u></p> <p>Action Item – Provide use cases to vendors in an optional form other than XML – <u>Data Team has posted optional form for use cases to the EMSTARS website.</u></p>
	<p>Review of V3 Transitions</p> <ul style="list-style-type: none"> • Refer to Slides 25-26 	
<p>Data Accessibility</p>	<p><i>The Data Warehouse / Business Intelligence Solution Update</i></p> <ul style="list-style-type: none"> • Refer to Slides 27-37 • Connie Clark provided an overview and update on this project. 	<p>Action Item – A request was made to share the preliminary Use Cases and Data Sources that have been identified as part of the Roadmap.</p>
<p>Goal 2 EMS Strategic Plan Review</p>	<p>Goal 2/ Objective Measurements Refer to Slides 38-40</p> <ul style="list-style-type: none"> • Review of updated baselines • Discussion of “Quality Dashboard” 	<p>Action Item -- Reporting Sub-Committee meeting needs to be convened in order to define calculations for each Measure that includes both required Version 1.4 <u>and</u> Version 3 data elements.</p> <p>Action Item -- The Reporting Sub-Committee is also being tasked with drafting / designing the dashboard elements for a "Quality Dashboard" report (could serve as the potential POC use case with the Azure platform sandbox environment from OIT)</p> <p>Action Item -- The Reporting Sub-Committee also agreed to review the state Reporting training module for identifications of opportunities for improvements.</p> <p><u>Data Team will work with the Reporting subcommittee lead to establish work session and will notice stakeholders on the date/time.</u></p>
<p>Adjourn</p>	<p>Meeting was adjourned at 12:00</p>	

